



Conewago Campus Arrival and Dismissal Procedures

Arrival

Students will enter through the gym doors, closest to Basilica Drive, between 7:30 a.m. and 7:50 a.m., where they will wait with their class.

Car line will enter from Basilica Drive and drop off at the gym doors. Cars should exit past the basilica.

Buses will drop off on Basilica Drive and exit past the basilica.

*Please note: **The Morning Crusaders Care Program** runs from 7:00 a.m. until 7:30 a.m. Students arriving for the Crusaders Morning Care should be dropped off at the gym doors. At 7:30 a.m. students in Morning Care will sit with their class.

***Late** arrivals coming after 7:50 a.m. should come to the front doors and report to the office.

Dismissal

Walkers will dismiss at 2:45 p.m. They will be escorted by a staff member through the cemetery to the crossing guard.

Bus riders will dismiss at 2:50 p.m. from the front doors.

Car line will dismiss after buses from the gym doors (same as a.m.). Please follow the procedure below:

1. Have your name tag visible on visor of vehicle (provided with packet).
2. Enter from Edgegrove Road. Do NOT use Wappler Drive.
3. Turn onto Basilica Drive and take a right onto Cemetery entry lane.
4. Take immediate first left lane in cemetery. Do NOT go around the lane to the missionary cross (the far lane). Drive with care through the cemetery.
5. Follow lane toward the school hall and take left to return back toward Basilica Drive.
6. Turn right onto Basilica Drive. Be sure to pull up as far as possible to allow three cars to pull up for pick up.

McSherrystown Campus Car Line Dismissal Procedure

Arrival

Students arriving in the morning will enter the school through the main front doors (North Street) and proceed to the gymnasium where teacher supervision will be in place starting at 7:30 a.m. Students may not be dropped off prior to 7:30 A.M. unless they are participating in the breakfast or before school care program. Due to student safety, all school doors will be locked in the morning and throughout the day.

1. When approaching school, cars move west to east (from Third Street). Students exit the right side of the car onto the sidewalk directly in front of school. *Parents should not leave their cars on North Street to bring the child into the building* because this prohibits others from dropping their children off and interferes with the buses.
2. To help avoid traffic congestion on North Street, children may be dropped off in front of the church and then use the sidewalk on Third Street and North Street to come to the schoolyards.
3. Bus students will be dropped off in front of the school on North Street.
4. Students who walk from Main Street will enter the school yard from North Street.
5. Cars may *not* enter Maple Street (alley next to the church). Park in the lot across Third Street or on Third Street, if you must come into the yard or building.

*Please note: **The Morning Crusaders Care Program** runs from 7:00 a.m. until 7:30 a.m. Students arriving for the Crusaders Morning Care should be dropped off at the gym doors (please ring doorbell). At 7:30 a.m. students in Morning Care will sit with their class.

Dismissal

Walkers will dismiss at 2:50 p.m. Students who walk (North Street and Main Street) are escorted by a teacher to the nearest intersection from the school.

Bus Riders will be dismissed at 2:50 p.m. via the front door of school to meet their buses on North St.

Car Line - ALL car students are dismissed from the auditorium directly into vehicles on Maple Street (alley next to the church). Parking is limited to Maple Street, Third Street (in front of the park and church) or in the parking lot across Third Street. **Because of the bus congestion at dismissal, please do not drive by the school onto North Street.** (Cars should proceed across Third Street to Ridge Avenue.)

*Please Note: All parents picking children up in the car line must be in a parking space – Please display your family name form on your dashboard, hold it up or hang it from your mirror in order that faculty members can view it (if you need more forms for others who pick your child(ren) up, please contact the school office).

1. Cars that are parked on the church side of Maple Street will begin to slowly move forward into the Maple Street alley.
2. Cars entering or parked at the Adoration Chapel parking lot will always enter that lot from Third Street and exit to the right, onto Maple Street where they will slowly enter the car line (after those parked on the side of the church have entered the car line).
3. Cars parked along Third Street (in front of the church) will then move forward (after the Maple Street cars have exited from the Adoration Chapel side) and turn left to enter the car line onto Maple Street.
4. Cars parked alongside of the park on Third Street will be the last to enter the car line by backing onto Third Street and then entering the car line (via a right turn) onto Maple Street.

Your child(ren) will meet you in the lower recess lot by the stage door. We ask that your child(ren) enter your vehicle promptly in order that cars may continue to move down the Maple Street alley, preventing back-ups onto Third and Main Streets.

LATE ARRIVALS TO THE CAR LINE: If you arrive late to the car line and the cars are in motion, please turn into the Adoration Chapel parking lot and exit right onto Maple Street. You may enter the car line from there.